

# Building Inspection Appointment Request



Town of Smithtown  
99 W.Main St. PO Box 9090  
Smithtown , New York, 11787

Phone: 631-360-7520  
Fax: 631-360-7639  
www.smithtownny.gov

Permit #

Owner/Tenant:

Location:

Contact Name:

Contact Phone #:

Contact Email:

Inspection Date Requested:

If I am not home, I give permission to the Building Department  
Inspector to enter my property for an outside inspection only.  
(Please check box to AGREE)

Type of Inspection Requested:

- |   |   |
|---|---|
| <input type="checkbox"/> Zoning                 | <input type="checkbox"/> Rough Plumbing     |
| <input type="checkbox"/> Preliminary Job Review | <input type="checkbox"/> Framing            |
| <input type="checkbox"/> Job Meeting            | <input type="checkbox"/> Insulation         |
| <input type="checkbox"/> Footings               | <input type="checkbox"/> Gas Test           |
| <input type="checkbox"/> Foundation             | <input type="checkbox"/> Plumbing Final     |
| <input type="checkbox"/> Underground Plumbing   | <input type="checkbox"/> Construction Final |
| <input type="checkbox"/> Strapping              | <input type="checkbox"/> Other              |

If other, explain here ....

Any e-mails received after 1 P.M. will be answered the next business day.

Please give a minimum of two business days notice for appointments.

Inspectors complete their inspection between 8:00 AM and 3:30 PM (During Summer hours - July/August - 8:00 AM and 2:30 PM). If you need a window of time for the inspection, please contact the inspector at 631-360-7523 in the afternoon the day before the inspection between 3:30 PM and 4:30 PM. (During Summer hours 2:30 PM and 3:30 PM).