

TOWN OF SMITHTOWN

PARADE/RUN/WALK APPLICATION

PLEASE NOTE THAT APPLICATION MUST BE MADE SIXTY (60) DAYS PRIOR TO THE DATE OF THE EVENT

TWO (2) SETS OF POSTERS PROVIDED BY THE TOWN CLERK'S OFFICE, WITH APPLICANT'S AFFIDAVITS OF POSTING AND PHOTOGRAPHS DEPICTING POSTINGS ARE REQUIRED FOR ALL PARADES, RUNS, OR WALKS

IF APPLICABLE, EQUIPMENT USE APPLICATION & FEE SHOULD BE SUBMITTED TO PARKS DEPARTMENT

DATE(S) OF EVENT _____ NAME OF ORGANIZATION _____
RAIN DATE(S) _____ FEDERAL EMPLOYER ID NUMBER (EIN) _____
START TIME _____ PERSON IN CHARGE OF EVENT _____
APPROXIMATE END TIME _____ ADDRESS _____
TYPE OF EVENT _____ PHONE NUMBER _____
EMAIL _____

1) PURPOSE OF EVENT _____

2) EVENT ROUTE (LIST STREET NAMES AND DIRECTION OF TRAVEL). PLEASE ATTACH MAP OF ROUTE.

3) NO. OF BANDS _____ NO. OF FLOATS _____ NO. OF VEHICLES _____
NO. OF MARCHING UNITS _____ NO. OF MARCHERS (APPROXIMATE) _____

DATED _____ SIGNATURE OF PERSON IN CHARGE _____

APPLICATIONS CAN BE MAILED TO: TOWN OF SMITHTOWN CLERK'S OFFICE
99 WEST MAIN STREET
SMITHTOWN, NEW YORK 11787-0646

OFFICE USE ONLY

TB MEETING DATE _____ DATE PERMIT MAILED _____
DATE 1ST AFFIDAVIT & PHOTOS REC'D _____ DATE 2ND AFFIDAVIT & PHOTOS REC'D _____

COPIES FORWARDED TO: FOURTH PRECINCT; PUBLIC SAFETY; HIGHWAY; TRAFFIC; PARKS

05/22

HOLD HARMLESS AGREEMENT

The _____, hereinafter “Parade/Special Event Applicant” agrees to protect, defend, indemnify, release, discharge and save harmless the **TOWN OF SMITHTOWN**, its officers, directors, employees, and agents from and against any and all losses, damages, claims, suits, liens, orders, judgments, executions, fees and expenses, arising out of or in connection with the Applicant’s use of Town roads and property for its proposed parade, located in the township of Smithtown, New York on the date/s of _____, and/or including a rain date of _____, including any and all liability imposed by law and/or contract and/or custom upon the **TOWN OF SMITHTOWN** and/or its officers, directors, employees and agents. In any case, the **TOWN OF SMITHTOWN** shall have the right to demand that the Applicant shall undertake to investigate, defend and indemnify against any and all suits and claims, justified or not, provided that the claim or suit shall be against the **TOWN OF SMITHTOWN** and/or it’s officers, directors, employees and agents arising out of or in connection with the Applicant’s use of Town roads located in the Township of Smithtown, New York, and/or any and all acts, omissions or negligence on the part of the Applicant and/or its officers, directors, employees, contractors and agents relating to the use and enjoyment of Town roads located in the Township of Smithtown, New York.

Dated:

Sworn to before me this ____ **day** **Applicant:** _____

of _____ **20** _____ **Notary:** _____

05/22