



# EXEMPTION

## TOWN OF SMITHTOWN Suffolk County, New York

### APPLICATION FOR NON-AUTOMATIC SITE PLAN EXEMPTION

#### CHECKLIST OF REQUIRED ITEMS

- Four (4) copies of this form must be completed, and filed with the following at the Planning Department:
- Five (5) sets of applicable plans (Survey, Site Plan, Elevations, Floor Plans, Site Details)
- Building material samples for facade renovations and additions
- Color rendering / elevation plan for facade renovations
- Fees: All checks made payable to "Town of Smithtown"

Site Plan Exemption Fee:

\$700 Standard + \$0.50 per S.F. of Gross Floor Area: \_\_\_\_\_ s.f. x \$0.50 + \$700=\$\_\_\_\_\_ Total

\$250 Non-profit organization (including religious organizations)

\$15/acre Facade restoration of a historic structure in the CB Zoning District

Environmental Review Fee:

\$500 (separate check)

Erosion and Sediment Control Fee (when application includes any land disturbance):

\$250 (separate check)

#### SITE INFORMATION

Application Name: \_\_\_\_\_

SCTM#: District 800, Section \_\_\_\_\_, Block \_\_\_\_\_, Lot \_\_\_\_\_

Address: \_\_\_\_\_

Zoning District: \_\_\_\_\_ Size of site: \_\_\_\_\_ s.f., \_\_\_\_\_ acres

Physical Location: \_\_\_\_\_

#### APPLICANT

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: ( ) \_\_\_\_\_ Fax: ( ) \_\_\_\_\_

Applicant's interest in site (Owner, Contract Vendee, Tenant, Attorney, etc.): \_\_\_\_\_

#### CONTACT

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: ( ) \_\_\_\_\_ Fax: ( ) \_\_\_\_\_

Email: \_\_\_\_\_

#### PROPOSAL

Describe proposal in detail: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Please Answer:** Will any existing trees greater than 3" caliper be removed? Yes or No

#### EXEMPTION LIMITATIONS (See standards and specifications for Exemption applications)

1. Building Additions <= 5,000 sf & <= 25% Exist. Bldg. Area (One-time only)
2. Pavement Area <= 40,000 sf & <= 50% Site Area (One-time only)
3. Change of Use (pursuant to the Sec. 322-8B Table of Use Regulations)
4. Exterior Alterations (façade renovations)
5. Fire damage (replacement up to 3,000 sf)
6. Demolition <= 5,000sf
7. Accessory structures (fences, lights, generators, walls, swimming pools, garages, sheds, decks, patios, awnings, berms)
8. Boundary line modification to a site

**OWNER'S ENDORSEMENT**

COUNTY OF SUFFOLK }  
} SS:  
STATE OF NEW YORK }

\_\_\_\_\_ being duly sworn, deposes and says that he resides  
at \_\_\_\_\_ (Owner's Name)  
in the County of \_\_\_\_\_  
and State of \_\_\_\_\_ and that he is (the owner in fee) \_\_\_\_\_  
(Official Title)  
of the \_\_\_\_\_ Corporation of the premises described in the foregoing application and  
that he has authorized \_\_\_\_\_ to make the foregoing application  
as described herein.

Sworn before me this

\_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_

\_\_\_\_\_  
Owner's Signature

\_\_\_\_\_  
Notary Public

APPLICANT'S AFFIDAVIT }  
} SS:  
STATE OF NEW YORK }

\_\_\_\_\_ being duly  
sworn, deposes and says that he/she resides at \_\_\_\_\_  
in the State of New York, and that he is the owner of the above property, or that he is the  
\_\_\_\_\_ of the \_\_\_\_\_  
(Title) (Specify whether Partnership or Corporation)

which is hereby making application; that the foregoing answers are true, that the owner of his heirs, successors or assigns will, at their own expense, install the required site improvements in accordance with §322-87 of the Code of the Town of Smithtown for the area stated herein; that there are no existing structures or improvements on the land which are not shown on the Site Plan; that title to the entire parcel, including all rights-of-way, have been clearly established and are shown on said Plan; that no part of the Plan infringes upon any duly filed plat which has not been abandoned both as to lots and as to roads; that he has examined all rules and regulations adopted by the Board of Site Plan Review for the filing of Site Plans and will comply with same; that the plans submitted, as approved, will not be altered or changed in any manner without the approval of the Board of Site Plan Review; and that the actual physical improvements will be installed in strict accordance with the plans submitted.

Sworn to before me this

\_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_

Signed \_\_\_\_\_  
(Owner)

Signed \_\_\_\_\_  
(Partner or Corporate Officer & Title)

\_\_\_\_\_  
Notary Public